

Here's a clear, step-by-step article on **how to register your pet dog in Pune**.

1. Why Do You Need to Register Your Dog in Pune?

In Pune, getting a **dog license from the Pune Municipal Corporation (PMC)** is **legally mandatory**. PMC uses this system to:

- Keep a record of pet ownership in the city
- Ensure vaccination (especially anti-rabies) and basic health standards
- Manage public health and safety and control stray animal populations

Failure to register can lead to **fines, legal action and even seizure of the dog in extreme cases**, especially if the dog is unvaccinated or involved in an incident.

2. Who Has to Register & When?

2.1 Eligible Owners

You should apply for a dog license if:

- You are **18 years or older**
- You are a **resident of Pune** (within PMC limits) – individual, housing society, company or institution
- You are the **legal owner** of the dog (or have written consent from the legal owner if applying on their behalf)

2.2 Which Dogs Must Be Registered?

- **All pet dogs above 3 months** of age, irrespective of breed (Indie or pedigree)
- **Rescued/stray/adopted dogs** once they are under your care
- Dogs that **regularly visit public spaces** (parks, roads, housing society premises)

Some “restricted” or “guard” breeds (e.g., Rottweiler, Pitbull, Doberman etc.) may attract **stricter documentation or conditions** — owners are advised to check with PMC or the ward office.

3. Where to Register Your Dog in Pune

You can register through **any one** of these official PMC channels:

1. **PMC Citizen Services Online Portal** – [PMC](#)
2. **PMC CARE Mobile App** (Android/iOS), which includes pet license services as part of PMC's e-governance initiatives
3. **Offline at your local PMC ward office**, through the Veterinary Department / Health Department counter

In addition, there are **private facilitators** like ThePack and EzyLegal that help pet parents complete the process online for a fee, but the **license itself is still issued by PMC**.

4. Documents Needed for Dog Registration (PMC)

Before you start, keep soft copies (for online) and photocopies (for offline) ready.
Typical requirements:

1. **Owner's identity proof**
 - Aadhaar card, Passport, Voter ID, etc.
2. **Owner's address proof (Pune)**
 - Recent electricity/water bill, bank statement, rental agreement, property tax receipt, etc.
3. **Recent anti-rabies vaccination certificate**
 - Issued by a **registered veterinarian**, with date and validity clearly mentioned.
4. **Photographs of the dog**
 - Front-facing photo
 - Left side and right side profile photos
5. **No-Objection Certificate (NOC) from housing society/landlord**
 - Especially if you live in a rented flat or housing society with pet rules.
6. **Filled application form** (online or offline)
 - Includes dog's name, sex, age, breed, color, distinguishing marks, and owner contact details.
7. **Optional:**
 - Microchip number, if your pet is microchipped
 - Adoption papers (if adopted from a shelter / NGO)

5. Step-by-Step: Online Registration via PMC Portal

The **official online process** runs through the **PMC Citizen Services Portal**.

Step 1: Create / Log in to Your Citizen Account

1. Go to the **PMC Citizen Services** website: [PMC](#)
2. If you're a new user, complete **Citizen Registration** – basic details + login ID + password.
3. Log in using your new credentials.

Step 2: Navigate to the Dog License Service

1. After login, go to the “**Health**” tab.
2. Select “**H11 – Dog Keeping License**” from the dropdown.

Step 3: Select Ward & Upload Documents

1. Choose your **ward** (the administrative zone where your address falls).
2. Upload **self-attested** scans of:
 - Aadhaar card (ID proof)
 - Address proof
 - Anti-rabies vaccination certificate
 - Dog photographs (front, left, right)
 - NOC from landlord / housing society (if applicable)
3. File size usually must be within ~2 MB per document and in **JPG/JPEG/PNG/PDF** formats.

Step 4: Enter Pet & Owner Details

Fill the online form with:

- Dog's name, breed, color, sex, approximate age
- Date of birth (if known)
- Purpose (pet / guard / breeding, etc.)
- Microchip number (if any)
- Owner's full name, phone number and email ID
- Full residential address within PMC limits

You will also be asked to select **how many years** you want the license for (e.g., 1–10 years).

Step 5: Review & Confirm Application

- The portal generates a **summary page** with all the information and **total fee** payable (for all selected years).
- Confirm that the information is correct and tick any declaration checkbox (e.g. confirming accuracy of information).

Step 6: Pay the License Fee Online

- Click on “**Pay**” against your application number.
- You'll be redirected to the **online payment gateway** (e.g., BillDesk).

- Pay via:
 - Credit/Debit card
 - Net banking
 - UPI (Google Pay, PhonePe, etc.)

Once payment is successful, you can download a **payment receipt** from the portal inbox.

Step 7: Home Visit & Verification (If Required)

Although not always highlighted prominently on the portal, in practice:

- The **ward veterinary officer / staff may call you** within a few days or weeks.
- They might conduct a **house visit** to:
 - Verify that the dog actually resides at the mentioned address
 - Check the dog's condition and vaccination status
 - Confirm that basic welfare and nuisance norms are followed

Step 8: Download / Collect Your License

After verification and approval:

- A **digital dog license certificate** is issued on your PMC account, which you can **download and print**.
- In some cases, the ward office may also issue a **physical certificate and/or license tag** that you can collect from the office.

Keep a copy of the license and payment receipt safely, and ideally, **attach the tag to your dog's collar**.

6. Registration Through PMC CARE App (Mobile)

PMC has also introduced the **PMC CARE App** (Android / iOS) to provide citizen services, including pet licensing.

While the exact UI may change with updates, the broad steps are:

1. **Download “PMC CARE”** from the official app store.
2. **Register or log in** with your mobile number / citizen credentials.
3. Go to **Services → Pet License / Dog License**.
4. Fill in dog and owner details and **upload documents** (same as portal).
5. Make **online payment** via UPI, card, or net banking.
6. Download or retrieve the **license certificate** from the app once approved.

The app route is mainly a more mobile-friendly version of the portal.

7. Offline Registration at PMC Ward Office

If you're not comfortable online, you can still use the **traditional offline method**.

Step 1: Visit the Ward Office

- Go to your **local PMC ward office** (Veterinary / Health Department desk).
- In some cases, you may be asked to bring your dog for a quick visual check.

Step 2: Fill the Physical Form

- Collect the **“Dog Keeping License”** application form.
- Fill in dog details, owner details, vaccination info, and declaration.

Step 3: Submit Documents

Attach photocopies of:

- Identity proof and address proof
- Rabies vaccination certificate
- Dog photograph
- NOC from landlord / housing society (if applicable)

Step 4: Pay the Fee & Get Receipt

- Pay the applicable **license fee** by **cash / cheque / DD** (depending on ward office rules).
- Collect your **receipt**.

Step 5: Collect License & Tag

- The ward office issues a **dog license certificate** and usually a **metal/plastic tag** with license number.

8. Fees & Validity of Dog License in Pune

Exact fees can change by official notification, but broadly:

- PMC has historically charged **₹50 per year per dog** as the license fee. Many pet parents pay **₹500 upfront for a 10-year license period** through the online system.

- Some media/legal guides mention typical **registration bands** based on breed/size (e.g., ₹500–₹1,500 for basic registration, higher for restricted breeds or breeding dogs), but **the PMC portal amount is decisive** at the time of payment.

Validity:

- Dog licenses are usually **valid for 1 year**, and you can either pay annually or in a **lump sum for multiple years** (like 5 or 10, depending on the scheme currently active).

9. Renewal of Dog License in Pune

You must renew the license **before expiry** to stay compliant.

You can renew:

- Through the **PMC portal** (same account, “Renew Pet License” / similar option)
- Using the **PMC CARE app** when renewal option is live
- At the **ward office** via offline form and payment

For renewal, you’ll generally need:

- Updated **rabies vaccination certificate**
- Recent **photo of your dog**
- Address proof and **society/landlord NOC**
- Payment of **renewal fee** (some reports mention ~₹25 per year renewal in recent PMC announcements; always check the current rate on PMC’s site or with the ward office).

Non-renewal can lead to **fines**, and in serious/repeated cases, PMC can take legal action or confiscate the animal.